

# INSTRUCTIONS

Each Holocaust Learning Trunk contains a full complement of books, posters and DVDs for use in middle school classrooms. The trunk and the contents are not the property of any school or district.

This is a pilot program trunk.

## USE OF TRUNK

A trunk may be checked-out to a school for a maximum of three weeks unless other arrangements are made with the local RESA contact responsible for coordinating the Holocaust Learning Trunk Project in your district.

It is encouraged that when a trunk is checked-out to a school the trunk itself remains on display in the media center while educators access the materials within via the media specialist. This allows for the artwork on the exterior of a trunk to convey messages regarding the Holocaust to students visiting the media center while multiple educators use the various materials provided inside the trunk in his/her classroom. This maximizes exposure to the lessons of the Holocaust for students and assures the availability of useful resources for educators.

## ARRIVAL OF TRUNK

Before a trunk arrives at a school, it is recommended that educators intending to utilize the contents communicate with each other about the various book sets, visual aids, and resources in order to promote collaboration and guarantee an appropriate division of the contents to multiple classrooms.

Educators are also encouraged to prepare by reviewing the introductory portion of the Teaching Guide online at <http://holocaust.georgia.gov/teaching-guide>.

## EVALUATIONS

Evaluations are a requirement of the sponsoring grant organizations and are the only means to directly measure the success and scope of the Holocaust Learning Trunk Project. After an educator has used a trunk or any Holocaust Learning Trunk Project related materials in a classroom, he/she is **required to complete and submit an evaluation within 30 days after accessing a trunk.**

Evaluations are submitted online. To complete and submit an evaluation, please visit <http://holocaust.georgia.gov/evaluations>.

## ARTWORK

Each trunk is decorated by students in metropolitan Atlanta to answer the question “What are the lessons of the Holocaust?” or to honor Rescuers and Upstanders such as Martin Luther King, Jr. The use of art and history unifies students of various backgrounds and beliefs, connecting them through their experiences learning about the Holocaust. To access photos and video footage of students decorating trunks or if you are interested in having your students decorate a trunk, please visit <http://holocaust.georgia.gov/trunk-decorating>.